



Orchestra Show Rider

On behalf of the cast and crew of Five By Design's *Stay Tuned*, we wish to thank you for contracting the company as part of your upcoming season. To ensure that the performance runs efficiently, we require your Production/Technical Manager to thoroughly read the enclosed contractual and technical information and sign below. This rider is an integral part of the contract. Please be sure to retain the original document for your records and fax or mail a signed copy to us at:

Five By Design
1160 Vierling Drive, #353
Shakopee, MN 55379-4313
Fax # (952) 400-4229

We understand each venue may have certain limitations. Please feel free to contact us to discuss alternatives or substitutions if you should have any questions regarding the materials contained in the rider. We can be reached through our offices at (800) 449-7345.

Warmest regards,

Five By Design

(Production/Technical Manager)

(Telephone Number)

(Date)

Five By Design personnel:

Kurt Niska	Artistic Director/C.E.O.....	(612) 802-8171
Michael Swedberg	Executive Director.....	(612) 991-2308
Midge Swedberg	Office Manager	(800) 449-7345
Sheridan Zuther.....	Operations Manager	(612) 799-0245
Daniel Ellis.....	Technical & Marketing Director.....	(612) 991-2193
Phil Henrickson.....	Sound Engineer	(920) 755-2328
Terrence Niska	Music Librarian.....	(952) 496-2358
Lorie Carpenter-Niska	Tour Coordinator.....	(952) 496-2358

Artist Representation:

Alton Accola.....	<i>Symphony Pops</i>	(800) 449-7345
Catherine Scott.....	<i>Performing Arts Centers</i>	(612) 991-3528
Steve Pritchard.....	<i>Music City Artists</i>	(615) 383-4862
Judy Valenti.....	<i>Center Stage Artists</i>	(734) 662-9137

Stay Tuned Orchestra Rider

These items are necessary to a successful production. Your assistance in providing this information and materials will greatly assist Five By Design to present the best possible performance. Please review the enclosed pages and call us at (800) 449-7345 if you have questions or concerns.

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IN ADVANCE:

- 1) Professional lighting and sound system to meet specifications of the enclosed "Lighting" and "Sound" requirements. Experienced technicians should be available to assist with Load-In, Load-Out, and to answer any questions. Please read the attached "Lighting" and "Sound" pages for specific information.
- 2) Business and/or home phone numbers of presenter, venue's technical director and staff.
- 3) A map detailing the location of hotel, performing arts venue, appropriate routing, and phone numbers. Please be specific as to the location of loading dock and the stage door of your venue when providing directions.
- 4) A schematic of the performance venue stage (including an inventory of lighting and sound equipment).
- 5) Hotel or Motel (Residence Inn, Courtyard, Comfort Suites, or comparable) near venue with swimming pool, sauna, whirlpool, exercise facility and internet access. **NON-SMOKING ROOMS** are required, all at the same complex.
- 6) Allow broadcast and print media the opportunity to photograph and/or videotape segments of the rehearsal or performance with the orchestra. (No flash photography during performance.)
- 7) Regarding social functions or outreach activities, please inform company a minimum of 30 days in advance.
- 8) Regarding orchestral arrangements and scores, please provide name and address of who is to receive the music. Please provide rehearsal availability and schedule as soon as possible to our Operations Manager.
- 9) Piano, Acoustic Bass (with Pickup and Amplifier), and Drum Kit are to be provided by presenter. Please see the "instrumentation list" and "contract" included for specific information of what will be needed for your venue.
- 10) To provide a proper balance between the vocalists and the orchestra and because lighting is an integral part of the performance, we ask that an **acoustical shell not be used** for the *Stay Tuned* production.
- 11) Production specific marketing and promotional materials are available for the presenter at company's website: <http://www.fivebydesign.com/StayTuned.html>. Prior to going to print, contact our Operations Manager for program information, content and layout approval (i.e. personnel and program changes). If additional needs or questions arise, please contact our Marketing Director for assistance.
- 12) Contact Five By Design's Operations Manager to arrange a hot meal for ten (10) prior to the show.

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PRIOR TO LOAD-IN:

- 1) Piano must be tuned prior to (but within 24 hours of) Load-In, following Rehearsal prior to performance, and before each subsequent performance. If venue has a second (rehearsal) piano, please make it accessible for warm up prior to show and during intermission.
- 2) The Stage Set-Up must be complete prior to Load-In. Lighting instruments should also be pre-hung and gelled before Load-In. See attached "Set-Up Diagram" and "Lighting" for specific requirements

AT LOAD-IN:

- 1) Performance venue must be available for Load-In a minimum of eight (8) hours prior to rehearsal with the orchestra. (In the event of an AM rehearsal, venue must be available for Load-In the afternoon prior.) Performance venue must also be available Two (2) hours prior to each performance.
 - Load-In and prep for show typically takes six (6) to seven (7) hours [not including meal breaks].
 - Load-Out typically takes two (2) to two and a half (2 1/2) hours.
- 2) Six (6) Stagehands for Load-In and Load-Out, and to assist with other incidental needs:
 - Load-In and Load-Out Crew Requirements: 1 Sound, 1 Light, 1 Wardrobe, 3 Hands.
 - Show Call Crew Requirements: 1 Sound, 1 Light, 1 Follow spot, 3 Stage Crew (2 stage left, 1 stage right).
- 3) The following are required no later than Load-In time:
 - Two (2) sturdy movable clothing racks (preferably high enough to accommodate floor length gowns).
 - Two (2) eight foot table (1 stage left and 1 stage right).
 - Music stands for orchestra plus eight (8) extra for actors (4 offstage left, 4 offstage right).
 - Music stand lights for orchestra plus six (6) extra for actors (4 offstage left, 2 offstage right). Onstage lights will be on a dimmer. Company will provide a light for the piano that should be included in the circuit allocated to the stand lights. See attached "Lighting" rider.
 - 16 total chairs (7 chairs offstage right, 8 chairs offstage left, 1 chair for Typewriter).
 - One (1) adjustable piano bench.
 - Pipe and drape may be needed to create two (2) Quick change areas: one located Stage Left 16' x 20', and one Stage Right 16' x 12'. These locations will be determined during Load-In.
 - Three (3) gallons of **distilled** water for our clothing steamers. (**Not** drinking, spring or tap water).
 - Access to stage from house, i.e. steps (on at least the stage right side for rehearsals and performances).
 - Hot herbal tea (non caffeinated with honey and lemon) regular coffee, non carbonated bottled water (i.e. Evian), Coca-Cola and cups. Please have bottled water, herbal tea and coffee available at rehearsal(s) and performance(s) as well.
 - A fruit and veggie tray available for cast and crew following each performance(s).
 - Five (5) clean Dressing Rooms to accommodate 2 people each, through run of show.
 - Company travels with a 24' box truck (35' feet long, 13' high) and a 15 passenger van. Please arrange for level, secure parking. The truck is equipped with a battery cut-off switch.

